



Southwest High School

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TO: STUDENTS REGISTERING FOR POST-SECONDARY ENROLLMENT OPTIONS (PSEO) PROGRAM

What is PSEO?

- PSEO is a dual credit program in Minnesota that allows high school students to simultaneously earn high school and college credit through enrollment in, and successful completion of, college-level courses on a college campus or through a college's online programming.
- Students may take PSEO courses on a full- or part-time basis.
- College tuition, fees, and required textbooks are at no cost to students (provided the student follows the college's policies).

Who is eligible for PSEO?

- Eligibility as determined by the Minnesota Department of Education:
 - 10th grade: One career pathway class per semester only.
 - 11th and 12th grades: No limit on number of classes or type of course (though limits are set by each college for full-time students).
- Eligibility as determined by each individual college:
 - Each college sets their own PSEO eligibility/admission requirements. These may include GPA, test score(s), and/or class rank.

By enrolling in a PSEO program, you commit to abide by the rules of the college as well as the rules of your high school.

Students enrolled in college courses through the PSEO program are responsible for the following:

1. Following all steps outlined on the [Southwest High School PSEO Guide Checklist](#).
2. Researching and completing the PSEO application process in a timely manner at the college of their choice.
3. Scheduling a meeting with their SWHS Counselor no later than 2 weeks prior to registering for PSEO classes to discuss class choices and credits necessary to meet high school graduation requirements.
 - a. Note that SWHS Counselors leave for summer break mid-June and return mid-August. Oftentimes, orientation/registration for fall semester takes place at the colleges during the summer months. Students must work with their SWHS Counselor prior to when they leave for summer break.
4. Managing two separate school systems:
 - a. At the college: Registering for PSEO classes on your own, addressing questions about technology and/or about coursework/assignments independently of SWHS support.
 - b. At SWHS: Attending required grade-level meetings, completing paperwork, remaining informed of upcoming events and student responsibilities, completing My Life Plan activities and all other activities/requirements related to graduation.
 - i. This will largely involve monitoring and responding to email communications/updates.
5. Maintaining full-time student status either as a full-time PSEO student or by attending classes part-time at SWHS and part-time at the college.
6. Monitoring their college/PSEO grades, high school transcript and graduation status, and managing their high school and college calendars as well as following both institutions' behavior and academic expectations.

Additional important things to note:

- PSEO students participate in the SWHS graduation ceremony, but if the college does not send final grades until after SWHS' graduation ceremony, a diploma cannot be issued until all credits are verified.
- Minneapolis Public Schools adheres to the following college to high school credit conversion:
 - 1 college/PSEO credit = 1 quarter (.25) high school credit
 - Example: A semester-long, 3 credit college/PSEO class = 3 quarters' (.75) high school credit